

PURCHASE ORDER

Date: 23-May-2018

PR Ref No.: Rent Alpha/ HUL /OOH /PR #614

PO No.: HUL/2018-2019/00075

Vendor Name

Vendor Address Tejas Impex Pvt Ltd: FF7, 1st Floor, KSSIDC Building, 10th Main Road, Peenya 3rd Stage, Bangalore,Karnataka,Banglore,58 : TIPL

Ref: Purchase Requisition / Purchase Indent No Rent Alpha/ HUL /OOH /PR #614 dated 22-May-2018 issued by Hindustan Uniliver Ltd

Dear Sir / Madam,

With reference to Master Rental Agreement dated 06-May-2014 and the above mentioned purchase requisition received from Hindustan Uniliver Ltd , we are pleased to place the following order on behalf of Hindustan Uniliver Ltd

Currency: INR

| Equipment Description | Qty. | Unit Rate | Total |
|-----------------------|-----------------------|-----------------------|------------|
| As per Asset Annexure | As per Asset Annexure | As per Asset Annexure | 191,500.00 |

Notes:

| | |
|-----------------------------|-------------------------------|
| Prices: | As mentioned above. |
| Taxes: | As Applicable. |
| Delivery: | As per schedule agreed |
| Warranty: | As per vendor condition |
| Others: | Order No: 1373 GTM- Mumbai |
| Payment Terms & Conditions: | 21 days from date of Invoice |
| Note: | GST extra as applicable |

The following documents will also have to be submitted:

a. 2 Original Invoices certified by CLIENT for payment. The invoices should

- Be a Tax Invoice wherever applicable and should be raised state wise and should have acknowledgement of CLIENT for receipt of goods.
- Bear a unique serial number.
- Clearly indicate suppliers address, GSTIN (from where the billing is being done), PAN No.
- Indicate applicable billing address and GSTIN of Rent Alpha Private Limited.
- Complete name and delivery address of CLIENT
- Show amounts split in to Tax amount and Basic amount.
- Scanned copy of Final Invoice to be provided to Rent Alpha Private Limited as soon as billing is done by Supplier so that Purchases are recorded accurately for Sales Tax purposes

D. Melba



b. Delivery challan, Copy of Lorry Receipt / Copy of Courier Proof of Dispatch, installation report duly acknowledged by client. The above has to be provided in all cases. For interiors, BOM duly certified by CLIENT.

c. In case of Import transactions (excluding delivery to SEZ/STPI/EPCG units), Rent Alpha Pvt Ltd should be marked in all relevant documents as the importer (Example- Bill of Entry, Copy of Airway bill / Bill of Lading, IGST Challan, TR6 challan for proof of payment of customs duty etc). Rent Alpha's IE Code No 0313086249 should be clearly given in all relevant documentation. Client name should be mentioned under Marks & Nos. In case of Foreign Vendor Invoice, Bill To and Consignee should be mentioned as Rent Alpha Pvt Ltd. and Client should be mentioned as Notify Party. Rent Alpha's GSTIN as mentioned in Annexure 1 below should be mentioned at the time of clearance of goods from customs. Clearance from customs will be done by CLIENT who will pay the IGST under Rent Alpha's GSTIN.

d. Rental Schedule, Notification of Assignment and related documents, duly executed by CLIENT.

e. For generation of E-Waybill, please note the following:

- It will be vendor's responsibility to issue E-way bill mentioning Rent Alpha Pvt. Ltd. as "Bill To" party with Rent Alpha Pvt. Ltd. address and GSTIN as mentioned in Annexure 1 below and Client name, address and GSTIN to be mentioned as "Ship To" party before starting movement of goods from its location. Vendor to send a copy of invoice and generated e-waybill to Rent Alpha at the email IDs mentioned in the below table.
- If the vendor wants Rent Alpha to issue E-waybill, vendor must request Rent Alpha team members on the below email IDs and contact nos. to issue the same and provide a copy of invoice at the same time for further issuance of e-waybill and delivery challan by Rent Alpha in favour of lessee.

| Contact Person | e-mail ID | Contact Details |
|-------------------|----------------------------|-----------------|
| Mr. Sanjay Shudra | shudra.sanjay@gmail.com | 7977772126 |
| Ms. Hemali Desai | hemali.desai@rentalpha.com | 9773412913 |

Client : Hindustan Uniliver Ltd

For Rent Alpha Pvt. Ltd.





Authorized Signatory

Annexure 1

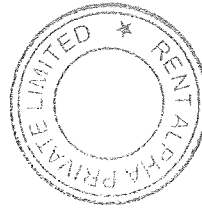
| Description | Delivery Address | Delivery State | Bill To Address | Bill To State |
|-----------------------|---|----------------|--|---------------|
| As per Asset Annexure | "HINDUSTAN UNILEVER LIMITED, C/O Taj Enterprises 70 -1881 Tagore Nagar Group No 7, Near Hindusamshan Bhoomi Behind Ronark, Caterers Vikhroli East, Mumbai - 400083. Maharashtra- Ph:- 9867090137 GST:27CGTPS2328J2ZP" | Maharashtra | Unit No. D-501, 5th Floor, Lotus Corporate Park, Western Express High-way, Goregoan - East, Mumbai - 400 063. GSTIN - 27AAGCR6775C1Z5 | Maharashtra |

Annexure 2

Details

| | Item Rate | Qty | Amount | Transport | IG.S.T | Transport Tax | Total |
|------------------------------------|--------------|-----------|---------------|--------------|--------------|---------------|---------------|
| Technical Specification (RS) | (RS) | | | Amount | Tax 18% | 18.00% | Amt |
| Vending hot beverages 4Lane Zenith | 17850 | 10 | 178500 | 13000 | 32130 | 2340 | 225970 |
| Total | 17850 | 10 | 178500 | 13000 | 32130 | 2340 | 225970 |

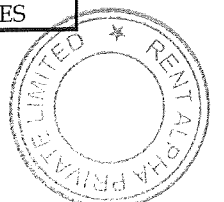
O. D'mello



GST Checklist for Vendor Compliance before submission of Invoice

| Sr.No. | Description | Local & WCT Invoices | Inter-state Invoices |
|--------|---|----------------------|----------------------|
| 1 | "Tax Invoice/ GST Tax Invoice" should be mentioned at the top of the invoice | YES | YES |
| 2 | Original should marked as "Original for Recipient" | YES | YES |
| 3 | All Invoices need to contain unique serial number not exceeding 16 characters | YES | YES |
| 4 | Date of issue of Invoice to be mentioned | YES | YES |
| 5 | All Invoices (Proforma / Final) need to contain Rent Alpha PO Number & PO Date | YES | YES |
| 6 | Vendor's Address & GSTIN No (of the state from from where the delivery is being done) to be mentioned | YES | YES |
| 7 | Invoice should be issued in the name of Rent Alpha, with Rent Alpha Address and GSTIN of respective state | YES | YES |
| 8 | State Code of Rent Alpha to be mentioned | YES | YES |
| 9 | Place of supply along with the name of State, in case of a supply in the course of inter-state trade or commerce | N.A. | YES |
| 10 | In case of inter-state transaction place of supply would be the state where Rent Alpha "Bill To" address is mentioned. | N.A. | YES |
| 11 | Complete Delivery Address of end customer to be mentioned (including city, state, PIN code & GSTIN if available) | YES | YES |
| 12 | Each invoice should be supported with delivery challans, GRN No, GRN Date OR Lorry Receipt OR POD (Must contain copy of e-way bill (if applicable), vehicle no, transporter name) | YES | YES |
| 13 | Description of goods or services | YES | YES |
| 14 | HSN code of goods or SAC code of Services | YES | YES |
| 15 | Quantity in case of goods and unit or Unique Quantity Code thereof | YES | YES |
| 16 | Taxable value of supply of goods or services or both after taking into account discount or abatement | YES | YES |
| 17 | SGST / CGST and IGST Tax rate and amount to be separately mentioned (As Per Applicable Tax Rates) | YES | YES |
| 18 | Total value of supply of goods or services or both | YES | YES |
| 19 | In case of Works-contract related activity Invoice should be issued in the name of Rent Alpha with that state address where works contract has taken place | YES | YES |
| 20 | For fitout deals / WCT invoices, Bill of Material / Bill of Quantity required in excel | YES | YES |
| 21 | Asset serial numbers to be mentioned on Final Invoice in case of all IT equipment | YES | YES |
| 22 | Invoice should be Stamped & Signed or Digitally signed. | YES | YES |

57



| | | | |
|----|--|-----|-----|
| 23 | Reduction in Invoice value should be supported by Credit note | YES | YES |
| 24 | In case of Import transactions (excluding delivery to SEZ/STPI/EPCG units), Rent Alpha Pvt Ltd should be marked in all relevant documents as the importer (Example- Bill of Entry, Copy of Airway bill / Bill of Lading, IGST Challan, TR6 challan for proof of payment of customs duty etc). Rent Alpha's IE Code No 0313086249 should be clearly given in all relevant documentation. Client name should be mentioned under Marks & Nos. In case of Foreign Vendor Invoice, "Bill To" and "Consignee" should be mentioned as Rent Alpha Pvt Ltd. and Client should be mentioned as Notify Party. Rent Alpha's GSTIN as mentioned in Annexure 1 should be mentioned at the time of clearance of goods from customs. Clearance from customs will be done by CLIENT who will pay the IGST under Rent Alpha's GSTIN. | YES | YES |
| 25 | In case of Import transactions (for delivery to SEZ/ STPI/EPCG units), client should be marked in all relevant documents as the importer (Example - Bill of Entry, Copy of Airway bill / Bill of Lading, IGST Challan, TR6 challan for proof of payment of customs duty etc). Client's IE Code No should be clearly given in all relevant documentation. Rent Alpha should be mentioned under Marks & Nos. In case of Foreign Vendor Invoice, "Bill To" should be mentioned as Rent Alpha and "Consignee" should be mentioned as Client. Client's GSTIN should be mentioned at the time of clearance of goods from customs. Clearance from customs will be done by CLIENT. | YES | YES |

o.D.

